

TRANSFERS OF RETAIL ELECTRIC SERVICE

Retail electric service is transferred from one electric utility company to another electric utility company for very specific reasons in accordance with the Georgia Territorial Electric Service Act of 1973.

Generally, the utility company initiates the transfer of a retail electric service. The transfer requires the approval of the utility transferring (relinquishing) service to the specific property, the utility receiving (agreeing to provide) service, and of the entity (customer) on the completed form. An entity desiring a transfer is advised to request a transfer with the current utility. That utility will determine if a transfer is necessary and, if so, will coordinate with the utility designated to receive the service. The current utility will initiate the form needed for the transfer. (Note: utilities themselves often originate transfers for the mutual service benefit to the utilities involved.)

After the form is completed, the form with necessary maps and signatures will be sent to the Commission by the utility. It is sent to the Executive Secretary of the Georgia Public Service Commission to be filed.

After it is filed, it is then forwarded to the appropriate department, the Electric Unit, to be reviewed and processed. If the transfer documents are in order, the Electric Unit staff handling the matter will place the transfer on the Commission's Energy Committee with a recommendation that it be approved by the Commission.

The transfer is presented in the Commission's twice monthly Energy Committee and, if approved by the Commission, placed on the Commission's Administrative Session agenda following the Energy Committee where it will be voted on by the Commissioners.

Once it is approved by the Commission, an order will be drafted and signed by the Chairman and Executive Secretary of the Commission. The order will then be filed with the Commission. It will then be sent to the utilities involved.